

MODEL CONSTITUTION FOR REGIONAL CRICKET ASSOCIATIONS

In exercise of the powers conferred under the Constitution of Pakistan Cricket Board 2014, the Governing Board PCB is pleased to approve this Constitution for regulating the affairs of both Regional Cricket Associations and Sponsored Regional Cricket Associations in Pakistan which shall be implemented by all Regional Cricket Associations within three months from the promulgation of this Constitution.

Preamble

WHEREAS it is expedient to provide for the establishment, formation, operation and regulation of the affairs of Regional Cricket Associations and Sponsored Regional Cricket Associations in Pakistan, therefore, this Constitution hereby provides as follows:

PART I

1. **Title and Commencement**

This Constitution shall be called the ***“Model Constitution of Regional Cricket Associations”*** and shall come into force immediately upon promulgation.

2. **Applicability**

This Constitution shall apply in the manner prescribed hereunder to Regional Cricket Associations as well as to Sponsored Regional Cricket Associations. Unless expressly specified otherwise, Part I of this Constitution shall apply to both Regional Cricket Associations and Sponsored Regional Cricket Associations; Part II of this Constitution shall only apply to Regional Cricket Associations; and Part III of this Constitution shall only apply to Sponsored Regional Cricket Associations.

Provided always that this Constitution will govern the affairs of the Regional and Sponsored Regional Cricket Associations without affecting the existing structure of the City Cricket Associations wherever they are in existence.

3. **Definitions**

For the purpose of this Constitution, unless the context otherwise requires:

- a) **“Board” or “PCB”** where used means Pakistan Cricket Board.
- b) **“Chairman”** means the President of a Regional Cricket Association acting as the Chairman of the Regional Board of the Sponsored Regional Cricket Association for a period of three years and as notified by the PCB.
- c) **“Dues”** includes annual subscription, registration fee, guarantee money of match (es), tournament fees or any other levy or charge or any fine imposed by the PCB;
- d) **“Election Commission”** means the Election Commissioner and includes the Deputy Election Commissioner(s) of PCB.

- e) **“Finance Manager”** means any person nominated or appointed by PCB as Finance Manager of the Regional Cricket Association and/or Sponsored Regional Cricket Association for a period of three years and/or as notified by PCB.
- f) **“Financial Year”** means a year commencing on the first day of July
- g) **“Franchisee/Sponsor”** means the Franchisee/Sponsor of a Sponsored Regional Cricket Association more particularly described under Part III of this Constitution.
- h) **“General Body”** shall have the meaning prescribed to it under Article 19 of this Constitution
- i) **“Managing Director”** or **“MD”** means any person nominated, in accordance with the provisions under Part III of this Constitution, as Managing Director of the Regional Board of the Sponsored Regional Cricket Association for a period of three years and/or as notified by the Sponsor.
- j) **“Office Bearer”** means the President/Chairman, Managing Director, Secretary, and Finance Manager of a Regional Cricket Association or a Sponsored Regional Cricket Association as the context may require.
- k) **“President”** means any person elected, in accordance with the provisions hereunder and as per rules and regulations issued by the PCB from time to time, as President of any Regional Cricket Association for a period of three years and as notified by PCB, who shall also be the Chairman of the Regional Board of the Sponsored Regional Cricket Association.
- l) **“Regional Board”** shall have the meaning prescribed to it under Article 39.8 of this Constitution.
- m) **“Regional Cricket Association”** means a Cricket Association of a Region as recognized by the PCB and shall include a City Cricket Association which has not less than one hundred Active Clubs. Presently, the Regions are as follows:
- i. Abbottabad Region;
 - ii. Bahawalpur Region;
 - iii. Dera Murad Jamali Region;
 - iv. Faisalabad Region;
 - v. Federally Administered Tribal Area Region;
 - vi. Hyderabad Region;
 - vii. Islamabad Region;
 - viii. Karachi Region;
 - ix. Lahore Region;
 - x. Larkana Region;
 - xi. Multan Region;

- xii. Peshawar Region;
- xiii. Quetta Region;
- xiv. Rawalpindi Region;
- xv. Sialkot Region; and
- xvi. Azad Jammu and Kashmir region,–

Provided always that PCB may include/exclude/alter any District/Zone to any Region/City and/or include/exclude/alter any Region from time to time.

- n) **“Scrutiny Committee”** means a Committee constituted by PCB from time to time for the purpose of carrying out scrutiny of clubs.
- o) **“Secretariat”** means the Head Office of any Regional Cricket Association and/or Sponsored Regional Cricket Association.
- p) **“Secretary”** means any person elected, in accordance with the provisions hereunder and as per rules and regulations issued by the PCB from time to time, as Secretary of any Regional Cricket Association for a period of three years and as notified by PCB, who shall also be a member of the Regional Board of the Sponsored Regional Cricket Association
- q) **“Sponsored Regional Cricket Association”** means a Regional Cricket Association the franchise/sponsorship of which is awarded by the PCB in accordance with a duly executed contract more particularly described under Part III of this Constitution;
- r) **“Undertaking”** means the undertaking given by the Office Bearer(s) of the Regional Cricket Association and the Sponsored Regional Cricket Association in the format provided by the Board from time to time

N.B. The Schedules and Annexures hereof shall form an integral part of this Constitution.

4. Objects and Functions of Regional Cricket Associations and Sponsored Regional Cricket Associations:

- 4.1 The objects and functions of the Regional Cricket Association and Sponsored Regional Cricket Association shall be to:
 - a) Promote, control, manage, regulate and develop the game of cricket especially for men, women, blind, deaf, disabled and veterans within its jurisdiction;
 - b) organize and hold at least two cricket tournaments annually within its jurisdiction and also maintain all relevant record, i.e. including but not limited to draws, score-books, Match Officials record, player’s performance data and registered players record;

- c) to supervise cricket activities as well as functioning of the member(s);
- d) ensure that the Rules, and/or Regulations as devised by the Board are implemented in letter and spirit in their jurisdiction;
- e) coordinate cricket activities within their jurisdiction including but not limited to holding and organizing the tournaments, and endeavor to also organize tournaments for schools;
- f) generate funds, donations and subscriptions and utilize them in the manner as deemed expedient for achieving objectives and to maintain record of the same;
- g) ensure proper utilization of funds collected by it and maintain record of the same for the preparation of accounts;
- h) undertake selection and formation of cricket team(s) to represent in tournaments in accordance of the Board's policies, if any;
- i) appoint managers and other team officials for tournaments organized by the Board with prior intimation to the Board. For avoidance of doubt, the Match Officials for tournaments organized by the Board shall be appointed by the Board;
- j) acquire, construct, develop and maintain stadium, playing grounds and other properties in consultation with the Board;
- k) educate and ensure implementation of the Code of Conduct, Anti-Corruption and other codes and rules/regulations to its members/office bearers/officials Match Officials and players, as devised by the Board and/or ICC from time to time;
- l) manage and maintain their Secretariat and recruit necessary staff. It is clarified that any staff hired by the Regional Cricket Association and/or Sponsored Regional Cricket Association shall be the employee(s) of the concerned Regional Cricket Association and not of the Board; accordingly the concerned Association shall be solely responsible in terms of financial obligations and otherwise as employer towards such staff;
- m) Manage and operate the bank accounts on behalf of the Regional Cricket Association or Sponsored Regional Cricket Association as the case may be;
- n) to formulate rules and regulations, scales, pays and other emoluments for the staff of Regional Cricket Association or Sponsored Regional Cricket Association as the case may be;
- o) ensure elimination of any and all forms of corruption in their jurisdiction and the clubs, members Match Officials or players registered with the Regional

Cricket Association or Sponsored Regional Cricket Association as the case may be and to report the same to the Board immediately;

- p) The audit of the Regional Cricket Association or Sponsored Regional Cricket Association as the case may be shall be conducted by a renowned audit firm approved by the PCB at the cost of the concerned Association. The Board may require the Association to provide update/report on any other matter at any time;
- q) provide copies of accounts to the Board when required by it;
- r) resolve disputes arising within their jurisdiction, including but not limited to matters forwarded by the District/Zonal Cricket Association under its Constitution under intimation to the Board;
- s) distribute the funds received on account of prize money, grants, donations etc. received from PCB or any other source(s) to all concerned players, team officials or any other person, as the case may be, within 10 days of receipt thereof. In case of non-compliance proceedings under Article 36 below may be initiated against the Office Bearers; and
- t) submit a report to the Board relating to its performance and functions every year by 31st May by filing the prescribed proforma as provided from the Board from time to time. In case, the report reflects violations or shortcomings on part of an Association, the Board may take appropriate action in the following manner:
 - i) Warning may be issued to rectify any breach in a specified time which may not exceed three months from the date of issuance of the said Warning;
 - ii) in case of failure of the Association to do the needful within the prescribed time granted by the Board, it shall be suspended till rectification for a further period of two months; fine may also be imposed which may be recovered from the annual grant to be paid to the Association; and
 - iii) Even after all the sanctions as stated above, if the Association fails to comply, then the process detailed under Article 36 below may be initiated.

5. Undertaking by the Office Bearers

- 5.1 In addition to the undertaking under Paragraph 19 of the PCB Constitution every Office Bearer shall give an undertaking to the Board upon his notification by the competent authority, to the effect that:
 - a) he shall strive to achieve the objectives and purpose of the Board;
 - b) he shall abide by this Constitution, Rules, Regulations and any directives formulated or issued, from time to time, by the Board;

- c) he shall not criticize the Pakistan Cricket Board or any of its functionaries or Member(s), players and officials in/on any media platform.
- d) he shall not hold any press conference, meeting, protest or participate in any procession, display any placard etc. against the Board and its officials at any private or public venue, individually or collectively;
- e) he shall abide by the directions of the Board;
- f) he/shall shall upon expiry of tenure or removal from office hand over all relevant documents including but not limited to accounts, records, CIDP etc. to the newly elected Office Bearers and/or a Provisional Committee as the case may be;
- g) he confirms that any and all information provided by him is and will be correct and accurate; and
- h) he shall as a condition precedent avail remedies available in this Constitution or the Board's Constitution for redressal of grievances, if any.

5.2 The Board may modify the contents of the above undertaking from time to time.

6. Violation of Undertaking by Office Bearers:

- 6.1 If in the opinion of the Board, any Office Bearer is in violation of the undertaking given by him, the Board may take *suo motu* notice or on application/complaint of any aggrieved individual, person or body. Upon initiation of action hereunder, the Board shall issue a Show Cause Notice to such Office Bearer. For the sake of clarification, it is expressly provided that the proceedings against any Office Bearer shall be in person unless the Board specifically issues notice to his Association. The Office Bearer to whom notice is issued shall respond to the same within a period of seven days in writing. If the reply to notice is not found satisfactory, the Board shall appoint an officer to conduct an inquiry in the matter who shall also give an opportunity of personal hearing to the Office Bearer, and submit the report along with findings to the Election Commission. The Election Commission shall carry out the findings by passing an order within 30 days of receipt of the findings. Any person aggrieved of the decision of the Election Commission may prefer an appeal as per Article 37 of the Constitution of the Board.
- 6.2 If an Office-Bearer fails to submit the Undertaking within 3 business days after issuance of Notification by the competent authority, the said Office-Bearer shall be de-notified accordingly.
- 6.3 Whosoever violates the Constitution, rules, undertaking or instructions shall be deemed to be immediately disqualified and cease to be an office bearer/member of

the Association. In addition, he/she may be barred for three years from contesting elections or becoming a member, office bearer etc. of any Association, Club, Organization, Managed, Monitored, Controlled or affiliated to the Board.

7. Dispute Resolution

- a) Any dispute(s) arising out of this Constitution shall be referred to the Board in writing, which shall adjudicate the dispute in accordance with the principles of natural justice, and shall give a reasoned order in writing after providing an opportunity of hearing to concerned parties. Any person(s) aggrieved of the decision of the Board may seek redressal of their grievance in accordance with Para 37 of the PCB Constitution.

8. Repeal and savings

- 8.1** All acts done or decisions taken at any time by Regional Cricket Association and policies, instructions as well as directions from the Board implemented by the Regional Cricket Association shall continue to be in force until repealed, rescinded or modified by the Board or Board of Governors.

9. Removal of difficulties or doubts

- 9.1 If any difficulty or doubt arises in giving effect to any provisions of this Constitution, the Election Commission, may make such order to be necessary or expedient for the purpose of removing any such difficulty or doubt as the case may be.

10. Amendment in Constitution:

- 10.1 The Board of Governors PCB may amend, alter, or modify this Constitution from time to time, as it deems necessary.

11. Penalties

- i. Whosoever violates this Constitution, rules or instructions issued by the Board shall be deemed to be immediately disqualified/removed and shall cease to be an Office Bearer of the Association.
- ii. In addition to Article 11 (i) supra, he may be barred for three years from contesting elections or becoming an Office Bearer etc. of any Association, Club, Organization, Managed, Monitored, Controlled or affiliated to the Board.

PART II

Part II of this Constitution and the provisions thereof shall only apply to Regional Cricket Associations unless expressly provided otherwise under this Constitution.

12. Regional Cricket Association

- 12.1 The Regional Cricket Association shall be an elected body and shall comprise:

- i) General Body; and
- ii) Executive Committee

12.2 A Regional Cricket Association shall carry out its aims and objects as provided under Article 4 of this Constitution through the General Body and Executive Committee.

12.3 The Election Commission shall conduct elections of the following Office Bearers of the Regional Cricket Association strictly in accordance with PCB's Election Rules/Procedures:-

- i) President; and
- ii) Secretary

In addition to the above, a Vice President and a Joint Secretary shall be elected by the General Body of concerned Regional Cricket Association within 30 days of the elections of the President and Secretary of the Regional Cricket Association and shall perform such duties as may be assigned to them by the Executive Committee.

12.4 The tenure of the supra referred Office Bearers shall be three years unless otherwise removed in accordance with the applicable rules.

12.5 The Board shall conduct elections within ninety days of completion of the tenure of the Office Bearers of the Regional Cricket Association, provided that two-third of the electoral college as specified in Para 12.6 below is available to cast votes. Upon completion of the tenure of office bearers of Regional Cricket Association, the Board shall immediately appoint a Provisional Committee for day to day management of the Association for the said ninety days. If elections could not be held (for any reason whatsoever) within ninety days, the said Provisional Committee shall continue functioning as aforesaid till the time elections are held or as may be notified by the Board.

12.6 The President, Secretary and Treasurer of District/Zonal Cricket Associations of the respective Regional Cricket Association shall cast votes to elect the President and Secretary of the Regional Cricket Association. There shall be no voting through proxy at any material time.

12.7 The tenure of Office Bearers of the Regional Cricket Association shall be for a period of three years. Provided always that a person may only be elected for three consecutive tenures, and thereafter shall not be eligible to hold any office (President and/or Secretary) until a lapse of one term of three years from the expiry of the third tenure. Provided further that the tenures of Office Bearers of the Regional Cricket Association shall be calculated from the date that office bearers were notified by the Election Commission under the PCB Constitution.

12.8 The Regional Cricket Association shall at its own cost and expense, prepare and provide annually (by or before 31st May of each calendar year) to the Board an audit report containing accounts, audited by the company/firm nominated by the Board.

The Board may require the Association to provide an update/report on any other matter at any time.

- 12.9 The Regional Cricket Association shall follow this Constitution and the Constitution of the Board and any other rules, regulations, bye laws, instructions or directives issued by the Board, from time to time. Provided always that in case of conflict between this Constitution and the PCB Constitution, the provisions of the Constitution of the Board shall prevail. Provided further that the Board shall be the sole judge for issuing any clarification or interpreting any provision, instruction or direction, when required.
- 12.10 A vote of “no confidence” against any Office Bearer of the Regional Cricket Association shall not be initiated prior to expiry of **18** months from the date of notification of elected Office Bearers of the Regional Cricket Association. In case of failure of “no confidence” motion, the same shall not be re-initiated prior to the expiry of 12 months therefrom.
- 12.11 An elected Office Bearer of the Regional Cricket Association shall only be removed through no confidence motion by adopting the following procedure:
- i. A resolution for a no confidence motion shall only be moved if signed by at least 50% of the Electoral College of Regional Cricket Association.
 - ii. Detailed reasons for removal of the elected Office Bearer shall be given in the resolution.
 - iii. Seven days’ notice of the special meeting being held for the purpose along with a copy of the resolution to this effect shall be served to the Officer Bearer of the Regional Cricket Association against whom such resolution has been moved.
 - iv. A resolution to the said effect shall be passed by 3/4th of the electoral college (Presidents, Secretaries and Treasurers of District/Zonal Cricket Associations) of the concerned Regional Cricket Association.
 - v. a special meeting held for the no confidence motion shall be monitored by a representative nominated by the Election Commission.
 - vi. Minutes of the special meeting along with attendance marked with copies of CNICs shall be recorded and copy of the proceedings shall be submitted to the Election Commission.
 - vii. The seat vacant in result of no confidence motion shall be filled for the remaining tenure through election within 30 days.
- 12.12 Polling for Election of Regional Cricket Association may be held either at concerned Regional Secretariat or Gaddafi Stadium Lahore.
- 12.13 The Presidents, Secretaries and Treasurers of the District/Zonal Cricket Associations will not be changed after the publication of the schedule of the election and till the polling day.
- 12.14 The Regional Cricket Association shall appoint a Legal Advisor.
- 12.15 Upon issuance of election schedule of Regional Cricket Association, the resignation of any office bearers of District/Zonal Cricket Association shall not be valid.

12.16 If any seat of any Officer Bearer of a concerned District/Zonal Cricket Association in terms of Article 29.1 of this Constitution becomes vacant, such seat shall be filled after polling of the Regional Cricket Association and such vacancy will not affect the election process of the Regional Cricket Association.

13. Postponement

13.1 It is the exclusive discretion of Election Commission to postpone Elections on the following grounds, which must be recorded in writing, and shall exercise this authority in a just, fair and transparent manner:-

- a) Death of the candidate;
- b) Non-availability of Election Commission or genuine pre-occupation of Election Commission or its staff on the said date;
- c) Under unavoidable circumstances i.e. riots, earthquake, natural calamities, court order, law and order situation, curfew, violent protest on such dates. In case of court order, certified copy of the order shall be accepted; and/or
- d) Conditions described in the doctrine of force majeure.

14. Qualifications of the Office Bearers of the Regional Cricket Association:

14.1 Any person wishing to contest the elections of Regional Cricket Association shall fulfill the following qualifications:-

- a. Is a Pakistani citizen;
- b. Is resident of the same Region/City;
- c. Should be a member of an Active club declared as such by the Scrutiny Committee PCB;
- d. Is actively associated with the game of cricket in the area of his/her residence;
- e. holds a minimum academic qualification equivalent to Bachelor's degree from an institution/university recognized by the concerned educational board/university and a verified copy of the same from the concerned educational board/university is submitted to the Board as required;
- f. Does not have any criminal record and/or has not been fined by any competent court of law in any form whatsoever;
- g. Is not a Defaulter; However, in case a Defaulter candidate clears his Dues prior to the filing of nomination papers and presents his No Demand Certificate (NDC), he/she shall be eligible to contest elections;
- h. Is not an incumbent office bearer of any political party, elected representative, Minister, Senator, MNA, MPA, MLA, Nazim, Naib Nazim, Councilor, nor a person who has contested general and/or local body elections in the last five years nor draws financial or material support from any political, Religious, Ethnic or Sectarian party. In case any office bearer, violates the provisions of this para during his tenure, he will stand disqualified or shall be de-notified forthwith;
- i. Is not a Government servant, public servant, civil servant nor an employee of any Federal or Provincial Corporation nor any employee of any autonomous body or department or companies affiliated with the Board. In case it comes to the knowledge of Board that office bearer was Government Servant/public

- servant/civil servant etc. at the occasion of his election and he concealed this fact or he has joined above service later on, he would stand disqualified from holding his office and/or de-notified;
- j. Is neither chairman nor member of the Provisional Committee of a Cricket Association **two working days after the issuance of election schedule**;
 - k. Match Officials shall not be eligible to contest elections for any post while undertaking any assignment on behalf of PCB and/or while under the employment of PCB;
 - l. No person can contest the election for any office of the Regional Cricket Association in case he has been found guilty of failing to handover accounts/record etc. to the new office bearers anytime in the past. In such an eventuality he shall produce a NOC from the new office bearers before his/her nomination form is accepted;
 - m. If any office bearer is removed through supersession as prescribed under this Constitution, he will not be eligible to contest elections for any post in the elections conducted immediately thereafter; and
 - n. If a person during his tenure as an Office-Bearer of a Regional Cricket Association failed to organize at least two tournaments in every calendar year as prescribed under the PCB Constitution shall not be eligible to participate in the subsequent elections.
- 14.2 No Office Bearer of Regional Cricket Association shall be permitted to play in domestic cricket tournaments except club cricket.
- 14.3 If the elections (for President and/or Secretary of the Regional Cricket Association) end in tie than the tenure of three years will be divided into two phases, each of 18 months duration. The decision to the effect as to who will takeover in the first instance may be made through a win/lost on toss or with the mutual understanding of both candidates.

15. Regional Cricket Tournaments:

- 15.1 The Regional Cricket Association shall ensure participation of all its District/Zonal Cricket Association teams in the Regional Cricket Tournaments/Championship (Inter-District Tournament) and shall report any willful absence / non-participation of any District/Zonal Cricket Association to the Board.
- a. The Regional Cricket Association shall devise a plan containing necessary detail of the program including but not limited to draws, fixtures etc. required for the holding of Regional Cricket Tournament/Championship and send it to Board at least one month prior to the proposed date of such Tournament /Championship.
 - b. The Regional Cricket Association shall make recommendations to the Board about venues / grounds where the tournament matches are to be played and the proposed dates and time.
 - c. Pursuant to its approval, which shall not be withheld by the Board, the schedule of the Regional Cricket Tournament/Championship shall be

publicized through press; additionally it shall also be communicated to the clubs through official letters to make their participation possible.

- d. If a District/Zonal Cricket Association does not participate in the Regional Cricket Tournament/Championship for reasons other than *force majeure* shall face penalty in the form of fine of PKR. 3000/- and/or any other penalty imposed by the Board. The Board shall be the sole judge to determine whether the non-participation was for a reason of *force majeure*.
- e. Any absentee District/Zonal Cricket Association shall not be allowed to participate in the next tournament by the Regional Cricket Association until payment of fines imposed against it by the Board, if any.
- f. The Regional Cricket Association shall send copies of the score sheets of all matches of Regional Cricket Tournament/Championship to the Board as and when required.
- g. Records, scorebooks, draws, fixtures, summaries of expenditure in respect of the tournament etc. shall be maintained by the Regional Cricket Association. Additionally, they shall also maintain the record of performance of players in statistical terms (average / percentage wise) in respect of batting, bowling etc. so that they are readily available, when required by the Board, for selection of regional teams or any other reason.
- h. A tournament committee comprising at least 3 members (including a chairman) constituted by the respective Regional Cricket Association, shall ensure that the list provided by each club through District/Zonal Cricket Associations comprises of the registered players. No other player shall be allowed to represent a participating team without written permission of the Tournament Committee.

16. Powers and Functions of the President of Regional Cricket Association:

- a) He shall ensure implementation of the rules, regulations, policies, directions issued by the Board from time to time and **shall be the Chief Executive of the Regional Cricket Association;**
- b) He shall ensure fulfillment of objects of the Regional Cricket Association provided under this Constitution;
- c) He shall preside meetings of the General Body / Executive Committee. In case of his/her absence due to any reason, the Vice President shall preside the meeting and in the absence of both the President and the Vice President, the members shall nominate any person from amongst the General Body or the Executive Committee, to preside the meeting;
- d) He shall call meetings of the General Body / Executive Committee and determine the day, time and venue for the same;

- e) He shall have casting vote only in the meeting(s) of the General Body and/or Executive Committee;
- f) He shall appoint, suspend and/or remove the secretarial staff, officers and employees of the Regional Cricket Association as per the guidelines prescribed by the Executive Committee;
- g) He shall appoint Consultants / Technical persons / Legal Advisor etc. as the case may be in consultation with the Executive Committee;
- h) He shall assign specific duties and responsibilities to the secretarial staff or employees of Regional Cricket Association;
- i) He shall appoint committees for achieving objects of the Regional Cricket Association in consultation with the Executive Committee;
- j) He shall perform such other functions as the Board may require him to carry out;
- k) He shall exercise financial powers as prescribed by the Executive Committee; and
- l) He shall carry out all correspondence with the Board on behalf of Regional Cricket Association;

17. SECRETARY:

- 17.1 The Secretary shall be responsible for coordinating and **implementing** the policies of the Regional Cricket Association and perform such functions as may be prescribed or assigned by the Executive Committee;
- 17.2 The Secretary shall carry out day to day affairs of the Regional Cricket Association and shall maintain records of the Association and any other functions ordinarily undertaken by the secretaries; and
- 17.3 The Secretary shall carry out correspondence with the Board in the absence of the President of Regional Cricket Association.

18. FINANCE MANAGER:

- 18.1 The Finance Manager shall:
 - a) Exercise general supervision of the finances / funds of the Regional Cricket Association(s) and advise the General Body and Executive Committee in formulation of its financial policy;
 - b) Receive all subscription(s), donation(s), grant(s) and income from various sources, credit them to the bank account(s) of the Regional Cricket

Association and shall maintain a regular account of receipts and disposal thereof;

- c) Prepare budget in collaboration with the President and Secretary for the upcoming Financial Year and submit the same to the General Body for necessary approval;
- d) To incur expenditure in accordance with the guidelines prescribed by the Executive Committee;
- e) Maintain proper books of accounts including expenditures along with vouchers etc. from the Managers of teams for maintenance of accounts register. Before making any payment, the vouchers and accounts shall be verified by the Secretary;
- f) Shall sign negotiable instruments on behalf of the Regional Cricket Association, jointly with the President or the Secretary, to operate bank accounts. Accordingly, any negotiable instrument of the Association, in order to be valid, shall bear two such signatures; and
- g) Submit complete audited accounts of the Regional Cricket Association for consideration of General Body for approval prior to forwarding it to the Board.

19. General Body

19.1 There shall be a General Body of the Regional Cricket Association, which shall be formulated within 15 days of notification of the Election Result.

19.2 The General Body of the Regional Cricket Association shall consist of:

- a) President;
- b) Secretary;
- c) Finance Manager; and
- d) office bearers of the concerned District/Zonal Cricket Associations.

20. Functions of the General Body

- a) To consider and adopt the Annual Report furnished by the Executive Committee and to recommend amendment(s) therein, if required;
- b) To appoint a registered chartered accountancy firm approved by the Board to audit the accounts of Regional Cricket Association;
- c) To consider the audit reports of the Auditors;
- d) To pass audited statements of accounts and budget estimates of the Regional Cricket Association; and

- e) To approve annual audited accounts and development plans submitted by the Executive Committee.

21. Annual General Meeting (AGM)

- 21.1 Every Regional Cricket Association shall hold its first AGM within 30 days from issuance of Notification of the election result of the RCA. Thereafter every RCA shall hold an Annual General Meeting within 90 days of commencement of each Financial Year.
- 21.2 The AGM shall be ordinarily convened at the Secretariat of the Regional Cricket Association or at such other place as decided by the Executive Committee. The President of the Regional Cricket Association shall preside the meeting. In case, the President is unable to preside the meeting due to his absence or any other reason, the Vice President shall preside the meeting. In the absence of the President and Vice president the members shall select any other person from amongst themselves for the same.
- 21.3 The notices to call AGM shall be issued under signature of the Secretary to the members or any other person entitled to attend at least 15 days prior to the date of meeting. The notice shall clearly mention the date, time and venue of the AGM, and shall contain the agenda thereof.
- 21.4 The business to be conducted in the Annual General Body Meeting shall be to:
 - a. Consider and adopt the Annual Report furnished by the Secretary;
 - b. Approve audited statements of the accounts and budget estimates;
 - c. Appoint auditors from amongst the panel of auditors/chartered accountants as approved by the Board;
 - d. Elect two representatives of District/Zonal Cricket Associations on the Executive Committee as provided herein from amongst an electoral college consisting of Presidents and Secretaries of District/Zonal Cricket Associations;
 - e. Approve schemes / projects for development of game of cricket; and
 - f. Consider any other point with permission of the chair.
- 21.5 The Regional Cricket Association shall submit to the Board, the copy of confirmed minutes of the Annual General Meeting to the Board within 30 days of the meeting.
- 21.6 Failure to conduct the Annual General Body meeting for reasons other than court orders or Force Majeure will be a violation of this Constitution which will attract disciplinary action against the Office Bearers of the Regional Cricket Association.

22. Extraordinary General Meeting (EGM)

22.1 The President shall, on written request of not less than 50% of the total membership of the General Body, call an Extraordinary General Meeting of the General Body for which notice to the members shall be issued at least 72 hours prior to the meeting. The notice shall be in writing accompanied with agenda of the meeting and sent through courier or hand delivered.

23. Quorum

23.1 Fifty-one percent of the total members of the General Body shall constitute quorum for the AGM or EGM.

23.2 If at any meeting, the quorum is less than fifty-one percent of the total members of the General Body; the same meeting shall be adjourned to a day not earlier than seven days therefrom at the same venue.

Provided that the members who were not present at the first meeting shall be given reasonable notice of the adjourned meeting.

24. Bar against Defaulters

24.1 Any member of the General Body who has not paid its dues shall not be entitled to attend any meeting(s).

25. Decisions by Majority

25.1 All decisions at any meeting shall be taken by simple majority of the members of General Body present and voting except for the vote of no confidence which in order to pass shall require 3/4th majority of the total number of the voting members.

26. Place of Meeting

26.1 Unless the President of the Regional Cricket Association otherwise directs, all meetings of the General Body shall be held at the Secretariat of the Regional Cricket Association.

27. Sub-Committee(s)

27.1 The Executive Committee may constitute one or more sub-committees to assist it in performance of its functions and for carrying out the purposes described herein.

27.2 The Secretary shall act as 'secretary' of such sub-committees unless the Executive Committee nominates any other member as secretary to the sub-committees.

28. Executive Committee

28.1 Following shall comprise the Executive Committee of Regional Cricket Associations which shall be formed within 30 days of notification of the Election Result of the Regional Cricket Association, under written intimation to the Board:

- a) President;

- b) Secretary;
- c) Finance Manager; and
- d) Two representatives of District/Zonal Cricket Associations duly elected from Presidents and Secretaries of District/Zonal Cricket Associations.

29. Casual Vacancy

- 29.1 Any casual vacancy in the office of President and/or Secretary arising through death, **no confidence**, resignation, removal, withdrawal, disability or disqualification of Office Bearer(s), shall be filled for **the remaining term** through election of the concerned vacant post to be conducted by the Election Commission of the Board.

30. Powers and Functions of the Executive Committee

- 30.1 The Executive Committee shall exercise the following powers i.e. to:
- a. Appoint sub-committees as may be necessary for carrying out specific functions;
 - b. make regulations or procedures to conduct day to day affairs, however such regulations or procedures etc. shall come into force only after written approval of the Board;
 - c. Sanction and control the expenditure in accordance with the budget approved by the General Body;
 - d. Control and/or manage the affairs of the stadium, sports complex(es), gymnasias and playing grounds owned or supervised by it;
 - e. Enter into contracts in furtherance of the objects of the Regional Cricket Association including but not limited to contracts creating obligations, contracts for sale or purchase of property, contracts of guarantee, indemnity, financing, mortgage, construction, employment, services, sponsorship etc. in consultation and subject to the approval of the Board. For clarification, if it is expressly provided that the Association shall be solely responsible and liable for any and all obligations etc. that accrue because of such contract, guarantees or any other liabilities and the Board shall neither be responsible nor liable in any manner whatsoever;
 - f. Take such other steps as may be necessary and expedient to carry out the aims and objects of the Regional Cricket Association;
 - g. Conduct the affairs of the Regional Cricket Association and to ensure that all applicable rules and regulations are complied with by all members and the programs formulated and resolutions passed by the General Body are fully implemented. The Executive Committee shall regularly submit its report in respect of its activities to the General Body for consideration;

- h. prepare and lay before the General Body meeting, a profit and loss account, audited balance sheet and budget etc.;
- i. fix the amount of money to be kept by the Finance Manager for day to day expenditure of the Regional Cricket Association or for any specific purpose; and
- j. nominate an Acting President or Acting Secretary from amongst its members, if the President or Secretary is not available for a period of not less than thirty days and not more than forty five days. In case, such Office Bearer is absent for more than forty five days, his post shall be considered as vacant and the process to fill up casual vacancy shall immediately commence.

31. Meeting of the Executive Committee:

- 31.1 The Executive Committee shall meet as often as deemed necessary, but at least once every six months, for the business of Regional Cricket Association for which the members shall be invited by the President through written notice. The minutes of the meeting shall be recorded and maintained by the Executive Committee which shall be made available to the Board, if required.

32. Special Meeting by Requisition:

- 32.1 Not less than fifty percent members of the Executive Committee may in writing, make a request to the President to convene a special meeting of the Executive Committee, specifying the agenda proposed to be discussed at such meeting. The President shall convene a meeting of the Executive Committee within seven days of the receipt of such request.

33. Quorum:

- 33.1 The quorum of any meeting of the Executive Committee shall be 2/3rd of the total number of members

34. Procedure:

- 34.1 The Executive Committee may make rules to regulate its own procedure and conduct of business which shall apply after approval in writing by the Board.
- 34.2 Any rules or procedure declared by the Board to be in conflict with this Constitution, the PCB's Constitution, rules, regulations or any policy of the Board or if the Board has otherwise any objection against the same, such rule(s) or procedure(s) shall be deemed to be null and void and the Executive Committee shall endeavor to replace or substitute it at the earliest in the manner prescribed above.

35. Funds of the Regional Cricket Association

35.1 The funds of the Regional Cricket Association may comprise of the grants, donations, sponsorships, subscription fees and all other monies/funds payable to, or receivable by the Regional Cricket Association. The funds shall be maintained in the bank account(s) as determined by the General Body.

36. Disciplinary Committee

36.1 The Executive Committee of Regional Cricket Association may appoint a Disciplinary Committee to probe into any disciplinary matter. The Disciplinary Committee shall follow the procedure as prescribed by the Board to conduct its proceedings.

37. SECRETARIAT

37.1 The Regional Cricket Association shall maintain a Secretariat at its own cost and expense, to run its day to day affairs.

37.2 The Secretariat of the Regional Cricket Association shall be established at its regional headquarter.

38. Supersession of the Regional Cricket Association

38.1 The Board, if satisfied that a Regional Cricket Association is unable to perform its functions, may, for reasons to be recorded, supersede the management of the Regional Cricket Association and appoint an Interim Committee consisting of a Chairman and as many members as deemed appropriate to carry out the operations of the Regional Cricket Association.

38.2 Upon an order of supersession being passed, the General Body and the Executive Committee shall stand dissolved and the President and Secretary shall vacate their respective offices with immediate effect. Provided that the Finance Manager shall continue to hold his office unless removed by PCB.

38.3 The Interim Committee so appointed by the Board shall assume functions of the Regional Cricket Association and any reference to the General Body, Executive Committee and any other functionaries under this Constitution shall be deemed to be a reference to the Interim Committee.

Provided that the Finance Manager shall ipso facto become a member of the Interim Committee.

Provided further that an order of appointment of an Interim Committee shall, unless extended by the Board for reasons to be recorded in writing, cease to operate upon the expiry of a period of three months.

38.4 The Board may, at any time, revoke the order of supersession and cause the appointment of new General Body and Executive Committee through election under these regulations.

- 38.5 Upon revocation of order of supersession, the Interim Committee, with the exception of the Finance Manager who shall resume his duties as an Office Bearer of the Regional Cricket Association unless notified otherwise by PCB, shall dissolve *ipso facto* and the elected Office Bearers shall take charge of their respective offices.
- 38.6 All acts done, proceedings taken and contracts entered into by the Interim Committee shall be deemed to have been done, taken and entered into lawfully and validly and shall be binding upon the Regional Cricket Association.

PART III

Part III of this Constitution shall, unless expressly provided otherwise, only apply to Sponsored Regional Cricket Associations and shall immediately become applicable to any Regional Cricket Associations the franchise/sponsorship of which is tendered and awarded by the PCB in accordance with a duly executed contract.

39. Sponsored Regional Cricket Association Setup:

- 39.1 The Sponsored Regional Cricket Association will comprise:
- a) The elected General Body of the Regional Cricket Association including the Finance Manager; and
 - b) A Regional Board.
- 39.2 The Sponsored Regional Cricket Association shall carry out the aims and objects as provided under Article 4 of this Constitution through its General Body and Regional Board.
- 39.3 The functions and obligations of the Regional Cricket Association detailed under Article 15 of this Constitution pertaining to Regional Cricket Tournaments shall mutatis mutandis apply to the Sponsored Regional Cricket Association.
- 39.4 The President of the Regional Cricket Association shall ipso facto be the Chairman of the Regional Board of the Sponsored Regional Cricket Association.
- 39.5 The Provisions detailed under Articles 12.4, 12.5, 12.7, and 12.8 of this Constitution pertaining to elections and tenure of the President and Secretary of Regional Cricket Associations shall mutatis mutandis apply to the Chairman and Secretary of the Regional Board of the Sponsored Regional Cricket Association.
- 39.6 The Procedure for vote of no confidence as detailed under Article 12.10 and 12.10 of this Constitution shall continue to apply and the Chairman and/or Secretary of the Regional Board shall ipso facto cease to hold his office(s) upon his/their removal from the office(s) of President and/or Secretary of the Regional Cricket Association.
- 39.7 The Regional Board of the Sponsored Regional Cricket Association will comprise:
- i. Chairman;

- ii. Managing Director as nominated by the Franchisee/Sponsor;
- iii. Secretary; and
- iv. Finance Manager as nominated by PCB

40. Eligibility Criteria

40.1 The following basic eligibility criteria shall apply in the case of appointment of the Managing Director and Finance Manager:

- a) The nominee must be a citizen of Pakistan;
- b) He/she should possess a good repute and public standing;
- c) He/she should not have been convicted of any offence involving moral turpitude; and
- d) Hold minimum academic qualification equivalent to a Bachelor's Degree from an institution recognized by the concerned education board/university.

40.2 The Managing Director shall be nominated and appointed by the Sponsor and shall only assume office subject to the prior written approval of the President/Chairman and PCB.

40.3 The Finance Manager shall be nominated and appointed exclusively by PCB.

41. Powers and Functions of the Regional Board

41.1 The Regional Board shall exercise the following powers to:

- i. Appoint sub-committees as may be necessary for carrying out specific functions. The Managing Director shall act as 'Secretary' of such sub-committees unless the Regional Board nominates any other member as 'Secretary' to the sub-committees;
- ii. make regulations or procedures to conduct day to day affairs, however such regulations or procedures etc. shall come into force only after written approval of the Board;
- iii. Sanction and control the expenditure in accordance with the budget approved by it;
- iv. Control and/or manage the affairs of the stadium, sports complex(es), gymnasias and playing grounds owned or supervised by it;
- v. Formulate policies for development of cricket in the respective district/zones of the Sponsored Regional Cricket Association;
- vi. Formulate policies for the promotion of cricket in schools/clubs/districts/zones within the jurisdiction of the Sponsored Regional Cricket Association;
- vii. Take all administrative decisions with regard to the Sponsored Regional Cricket Association, its teams, officials and employees;
- viii. Manage the affairs of the Sponsored Regional Cricket Association and ensure that the provisions of this Constitution, Rules, Regulations and Bye-laws of the PCB are duly adhered to;

- ix. Exercise general supervision of the finances / funds of the Sponsored Regional Cricket Association and advise in the formulation of its financial policy;
- x. Receive all subscription(s), donation(s), grant(s) and income from various sources, and credit them to the bank account(s) of the Sponsored Regional Cricket Association and shall maintain a regular account of receipts and disposal thereof. The bank accounts shall be audited at the end of each Financial Year by registered Auditors/Chartered Accountancy firm selected from amongst the panel advised by the PCB and Executive Committee. The Finance Manager shall be responsible to submit the same to the PCB and Franchisee/Sponsor within a period of 30 days from the completion of the Financial Year.
- xi. Prepare budget for the upcoming Financial Year and submit the same to the PCB for Approval;
- xii. incur expenditure in accordance with the approved budget;
- xiii. Maintain proper books of accounts including expenditures along with vouchers etc. from the Managers of teams for maintenance of accounts register.
- xiv. Sign negotiable instruments on behalf of the Sponsored Regional Cricket Association. Any negotiable instrument of the Sponsored Regional Cricket Association, shall bear signatures of the Finance Manager jointly with either Chairman or Managing Director;
- xv. Submit complete audited accounts of the Sponsored Regional Cricket Association to the PCB and Franchisee;
- xvi. Control and/or manage the affairs of the stadium, sports complex(es), gymnasias and playing grounds owned, controlled or supervised by it;
- xvii. Enter into contracts in furtherance of the objects of the Sponsored Regional Cricket Association including but not limited to contracts creating obligations, contracts for sale or purchase of property, contracts of guarantee, indemnity, financing, mortgage, construction, employment, services, sponsorship etc, in consultation with the PCB. For clarification, if it is expressly provided that the Association shall be solely responsible and liable for any and all obligations etc. that accrue because of such contract, guarantees or any other liabilities and the PCB shall neither be responsible nor liable in any manner whatsoever;
- xviii. Conducting the affairs of the Sponsored Regional Cricket Association and to ensure that the same are complied with by all members and the programs formulated and resolutions passed by the Regional Board are fully implemented. The Regional Board shall regularly submit its report in respect of its activities to the General Body for consideration;
- xix. appoint Consultants / Technical experts / Legal Advisor for the Sponsored Regional Cricket Association;
- xx. assign and delegate such duties and powers it deems appropriate to other members of the Regional Board;
- xxi. Take such other steps as may be necessary and expedient to carry out the aims and objects of the Sponsored Regional Cricket Association; and
- xxii. nominate an Acting Chairman or Acting Managing Director from amongst its members, if the Chairman or Managing Director is not available for a period of not less than thirty days and not more than forty five days. In

case, such Office Bearer is absent for more than forty five days, his/her post shall be considered as vacant and the process to fill up casual vacancy shall immediately commence.

42. Meeting of the Regional Board

- 42.1 The Regional Board shall meet as often as deemed necessary, but at least once a month, for the business of Sponsored Regional Cricket Association for which the members shall be invited by the Chairman/Managing Director through written notice. The minutes of the meeting shall be recorded and maintained by the Managing Director which shall be made available to the PCB, if required.
- 42.2 The quorum for the meeting shall be at least 75% of the Regional Board membership and must include the Finance Manager.
- 42.3 If, at any meeting, the quorum is not complete as prescribed above, the meeting shall be adjourned to a day not earlier than seven days therefrom; Provided that all the members shall be given reasonable written notice of such adjourned meeting.
- 42.4 Each member of the Regional Board shall have one vote and all decisions shall be taken by majority vote. In case of a tie/deadlock, the matter shall be referred to the Chairman PCB whose decision shall be final.

43. Special Meeting of Regional Board by Requisition:

- 43.1 Not less than fifty percent members of the Regional Board may in writing, make a request to the Chairman to convene a special meeting of the Regional Board, specifying the agenda proposed to be discussed at such meeting. The Chairman shall convene a meeting of the Regional Board within seven days of the receipt of such request. The quorum for the meeting shall be at least 75% of the Regional Board membership and must include the Finance Manager. Decisions shall be taken by majority vote. In case of a tie/deadlock, the matter shall be referred to the Chairman PCB whose decision shall be final.

44. Procedure:

- 44.1 The Regional Board may make rules to regulate its own procedure and conduct of business which shall apply after approval in writing by the PCB.
- 44.2 Any rules or procedure of the Regional Board declared by the PCB to be in conflict with this Constitution or the PCB's Constitution, rules, regulations or any policy of the PCB such rule(s) or procedure(s) shall be deemed to be null and void and the Regional Board shall endeavor to replace or substitute it at the earliest.

45. General Body

- 45.1 The General Body of the Sponsored Regional Cricket Association shall consist of:
- a) President/Chairman;
 - b) Managing Director;

- c) Secretary;
- d) Finance Manager; and
- e) Presidents of District/Zonal Cricket Associations of the concerned Regional Cricket Association.

Provided that where President of a Sponsored Regional Cricket Association is also the President of its District/Zonal Association, he will be entitled to only one vote at the General Body meeting.

46. Functions of the General Body

46.1 The General Body shall perform the functions detailed under Article 20 of this Constitution.

47. Annual General Body Meeting (AGBM)

47.1 Every Sponsored Regional Cricket Association shall hold an Annual General Body Meeting within 90 days of commencement of each Financial Year.

47.2 The AGBM shall be ordinarily convened at the Secretariat of the Sponsored Regional Cricket Association or at such other place as decided by the Regional Board. The Chairman of the Sponsored Regional Cricket Association shall preside the meeting. In case, the Chairman is unable to preside the meeting due to his absence or any other reason, the members of the Regional Board shall select any other person from amongst themselves for the same purpose.

47.3 The notices to call AGBM shall be issued under signature of the Chairman and/or Managing Director to the members of the General Body at least 15 days prior to the date of meeting. The notice shall clearly mention the date, time and venue of the AGBM, and shall contain the agenda thereof.

47.4 The business to be conducted in the AGBM shall include:

- a) Considering and adopting the Annual Report which shall include a profit and loss account, audited balance sheet etc.;
- b) Considering and recommending to the Regional Board projects for development of the game of cricket; and
- c) Considering any other point with the permission of the Chair.

47.5 The Sponsored Regional Cricket Association shall submit to the PCB, the copy of confirmed minutes of the Annual General Meeting to the PCB within 30 days of the meeting.

48. Quorum for the AGBM

48.1 51 % of the total members of the General Body shall constitute quorum for the AGM. If at any meeting, the quorum is less than fifty-one percent of the total members of the General Body; the same meeting shall be adjourned to a day not earlier than seven days therefrom at the same venue.

Provided that the members are given reasonable written notice of the adjourned meeting.

49. Extraordinary General Meeting (EGM)

49.1 The Chairman shall, on written request of not less than 50% of the total number of members of the General Body shall call an Extraordinary General Meeting of the General Body for which notice to the members shall be issued at least 72 hours prior to the meeting. 51 % of the total members of the General Body shall constitute quorum for such meeting. The notice shall be in writing accompanied with agenda of the meeting and sent through courier or hand delivered.

50. Bar against Defaulters

50.1 Any member of the General Body who has not paid his Dues shall not be entitled to attend any meeting(s).

51. Decisions at AGBM

51.1 All decisions at the AGM shall be taken by simple majority of the present and voting except for the vote of no confidence the procedure for which has been specified supra.

52. Place of Meeting

52.1 Unless the Chairman otherwise directs, all meetings of the General Body shall be held at the Secretariat of the Sponsored Regional Cricket Association.

53. Funds of the Sponsored Regional Cricket Association

53.1 The funds of the Sponsored Regional Cricket Association may comprise of the grants, donations, sponsorships, subscription fees and all other monies/funds payable to, or receivable by the Sponsored Regional Cricket Association. The funds shall be maintained in the bank account(s) as determined by the General Body.

54. Casual Vacancy

54.1 The provisions of Article 29 of this Constitution shall mutatis mutandis apply in case of any vacancy in the office of Chairman and/or Secretary arising due to death, no confidence, resignation, removal, withdrawal, disability or disqualification.